

REPAIR CHECK-LIST

Date: _____

Subject Property: _____

Existing Financing on Property: Yes No

Present Owner: _____

Contact Information for Owner: _____

General Information:

- 1) # of Bedrooms _____
- 2) # of Bathrooms _____
- 3) Brick House YES NO
- 4) Fenced Yard YES NO
- 5) Property Tax Records Assessed Value \$ _____
- 6) Miscellaneous _____

Outside Condition:

- 1. Painting and/or Siding needed: _____
- 2. Trim work repair and/or painted? _____
- 3. Gutters: need installation of, repair, or cleaning? _____
- 4. Fence: any repair work needed with fence slats, posts, gates, painting? _____
- 5. Landscaping Needed? _____
- 6. Shrubs/Trees/Flowers need planting? _____
- 7. Mulching needed in flowerbeds? _____
- 8. Flowerbeds to be bricked? _____

Note: This estimation is to give better curb appeal to the property and is needed more for properties that will be retailed instead of lease/rented.

- 9. Mailbox to be replaced? _____
- 10. Brick/Mortar repair needed on any brick exterior or bricked flowerbeds? _____
- 11. Drive Way: Any concrete or asphalt resurfacing needed? _____
- 12. Extraordinary trash removal needed? _____
- 13. Front porch/back porch decking condition and/or repairs needed? _____
- 14. Roofing: _____

Miscellaneous (sprinkler system, security lights) _____

Inside Condition:

1. Number of rooms needing paint or wallpapering? Note that this is inclusive of bedrooms, living room, living room, recreation/play room, office room (excluding bathrooms) _____

2. Wall and/or ceiling repair needed other than painting? Note, this is for wall-repair such as holes or ceiling attention like water damage drained through ceiling: _____

3. Light fixtures needing replacement? _____
4. Upgrades needed? _____
5. Doors to be replaced with knobs & locks? This includes bedroom as well as front/back and security/storm door: _____
6. Flooring condition? This is the number of rooms excluding bathrooms that need either repair/replacement for carpet, vinyl, or hardwood floors: _____
7. Miscellaneous Inside (cabinet knobs, outlet covers, wood molding, chair rails, window blinds, security system, etc.) _____
8. Closets? _____
9. Other: _____

Kitchen:

1. Flooring. Vinyl or hardwood needing replacing? _____
2. Cabinets: Replaced, repaired, painted, knobs? _____
3. Sink & Faucets _____
4. Counter Tops _____
5. Pantry Doors and inside shelving _____
6. Garbage Disposal _____
7. Lighting _____
8. Wall (Painted/Wallpapering?) _____
9. Other: _____

Bathroom #1:

- Flooring _____
- Bathtub and/or shower fixture _____
- Sink & Faucets _____
- Counter Tops _____
- Mirror/Medicine Cabinet _____
- Wallpapering/Painting _____

Bathroom #2:

- Flooring _____
- Bathtub and/or shower fixture _____
- Sink & Faucets _____
- Counter Tops _____
- Mirror/Medicine Cabinet _____
- Wallpapering/Painting _____

Appliances:

Stove _____
Microwave _____
Trash Compactor _____
Washer & Dryer Included? _____

Heating & Air Conditioning:

Air Conditioner: Works properly, blows air in each room, thermostat? _____

Heating System: Working properly, blows hot air in each room? _____

Laundry Room:

General Condition, Shelving, Flooring _____

Severe Repair Issues (termite damage, plumbing work, foundation problems) _____

Miscellaneous (pool, hot tub, insulation, etc.) _____

